

RESOLUTION NO. 2015-98

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA AUTHORIZING ACCEPTANCE OF STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT STANDARD AGREEMENT NO. 14-HRPP-9218 IN THE AMOUNT OF \$456,550 AND UPDATING RESOLUTION FOR HOUSING-RELATED PARKS PROGRAM GRANT, INCREASING APPROPRIATIONS FUND 62, AUTHORIZING FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES AND AUTHORIZING CITY MANAGER TO EXECUTE ALL DOCUMENTS ON BEHALF OF THE CITY SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY ATTORNEY, PROVIDE ADDITIONAL DIRECTION TO STAFF REGARDING EXPENDITURE OF THE GRANT.

WHEREAS, the State of California, Department of Housing and Community Development (Department) issued a Notice of Funding Availability dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program, and;

WHEREAS, By Resolution No. 2014-09 *City of Marina* (Applicant) was authorized to apply for a HRP Program Grant and submitted the 2013 Designated Program Year Application Package released by the Department for the HRP Program, and;

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement, and;

WHEREAS, the Department awarded Applicant an HRP Program Grant in the amount of \$ 456,550, and;

WHEREAS, at the regular meeting of February 19, 2014, the City Council adopted Resolution No. 2014-09, approving submittal of an application to the Department for a third round of the HRP Program to construct affordable rental housing in the University Village Apartments Project, authorizing Finance Director to make necessary accounting and budgetary entries, and authorizing City Manager or his designee to execute all required documents subject to final review and approval by the City Attorney, and;

WHEREAS, the grant application project summary included the 17.6-acre National Park Service conveyance site that accommodates the sports center (Water City Roller Hockey) as well as abandoned military barracks of the Former Fort Ord. The Parks and Recreation Master Plan (2005) and the Dunes on Monterey Bay Specific Plan (2005) outline its use and improvement as a community park with multiple sports fields (including soccer, baseball) tennis and volleyball courts as well as children's play areas area. The cost breakdown for all of the capital project improvements was \$4,210,750, and;

WHEREAS, the City of Marina received partial funding and Standard Agreement 14-HRPP-9218 in the amount of \$456,550 was executed on February 3, 2015. Following the award, an updated resolution affirming the exact amount of the award was required but was not accomplished, and;

WHEREAS, the grant sunsets on June 30, 2016, and all funds requests must be submitted to the Department no later than April 30, 2016, and;

WHEREAS, in accordance with “Exhibit E” of Standard Agreement 14-HRPP-9218, the City of Marina is required to submit to the Department an approved an acceptable updated resolution authorizing the exact grant award amount encumbered by the Standard Agreement, which is \$456,550. The Department has provided to the City of Marina the required standard resolution template, which cannot be altered or amended, and;

WHEREAS, two resolutions are attached. Exhibit A reflects City standard language as indicated below. Exhibit B is from the State of California, which cannot be altered and does not include items 1-4 below.

NOW, THEREFORE, BE IT IS RESOLVED, that the City Council of the City of Marina does hereby:

1. Adopt Resolution Nos. 2015-, authorizing acceptance of Standard Agreement No. 14-HRPP-9218 in the amount of \$456,550 and update resolution for Housing Related Parks Program Grant from the State of California Department of Housing and Community Development;
2. Increase appropriations in City Capital Projects, Fund 62 in the amount of \$456,550;
3. Authorize Finance Director to make necessary accounting and budgetary entries, and;
4. Authorize City Manager to execute all documents on behalf of the City subject to final review and approval by the City Attorney.
5. Provide additional direction to staff regarding the expenditure of the \$456,550.

PASSES AND ADOPTED BY THE City Council of the City of Marina at a regular meeting duly held on the 5<sup>th</sup> Day of August 2015, by the following vote:

AYES: COUNCIL MEMBERS: Amadeo, Brown, Morton, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: O’Connell

ABSTAIN: COUNCIL MEMBERS: None

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Bruce C. Delgado, Mayor

ATTEST:

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Anita Sharp, Deputy City Clerk

**HRP Program Resolution Template**

*Please note: The Department will not disburse grant funds until the new adopted resolution is submitted. In addition, if the application is being signed by a designee of the authorized representative, the applicant must also submit a designee letter or other proof of signing authority.*

Resolution No. 2015-

**RESOLUTION OF THE CITY COUNCIL OF CITY OF MARINA AUTHORIZING EXECUTION OF STATE STANDARD AGREEMENT FOR HOUSING RELATED PARKS PROGRAM GRANT**

**WHEREAS:**

- A. The State of California, Department of Housing and Community Development (Department) issued a Notice of Funding Availability dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program.
- B. By Resolution No. 2014-09 *City of Marina* (Applicant) was authorized to apply for a HRP Program Grant and submitted the 2013 Designated Program Year Application Package released by the Department for the HRP Program.
- C. The Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.
- D. The Department awarded Applicant an HRP Program Grant in the amount of \$ 456,550

**THEREFORE, IT IS RESOLVED THAT:**

- 1. Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement), for an HRP Program Grant in the amount of \$ 456,550, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").
- 2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.
- 3. That the City Manager or his designee(s) is/[are] authorized to execute the HRP Grant Documents as required by the Department for participation in the HRP Program.

PASSED AND ADOPTED this 5<sup>th</sup> Day of August, 2015, by the following vote:

AYES: 4 NAYS:            ABSTAIN:            ABSENT: 1

The undersigned City Manager of the Applicant here before named does hereby attest and certify that the forgoing is a true and full copy of a resolution of the City Council of the city of Marina adopted at a duly convened meeting on the date above-mentioned, which has not been altered, amended or repealed.

Signature \_\_\_\_\_  
Date \_\_\_\_\_

**Park and Recreation Facility (Park Project) Description**

Applicant:	City of Marina
Park Project Name:	To Be Determined (referenced as Large Recreational Conveyance Parcel)
Park Project Location (include address, if known, or otherwise indicate nearest intersection): 2nd Avenue between 9th St and 7th St	
Park Project Census Tract: <small>(please use 11-digit census tract number as detailed in instructions)</small>	06-053-014102
Senate & Assembly District for Park Project Location:	Senate District: 17
	Assembly District: 29

**Park Project Summary:**  
This 17.6 acre National Park Service conveyance site accommodates a sports center (Water City Roller Hockey) as well as abandoned military barracks of the Former Fort Ord. The Parks and Recreation Master Plan (2005) and the Dunes on Monterey Bay Specific Plan (2005) outline its use and improvement as a community park with multiple sports fields (including soccer, baseball) tennis and volleyball courts as well as children's play areas.

Will the Park Project be in support of any Infill developments, as described in Section 106(F)? \* If so, please name at least one development and indicate the development status (indicate N/A if not applicable) OR Does the jurisdiction's adopted General Plan conform to the region's adopted Regional Blueprint Plan? If so, please complete the Regional Blueprint Bonus Coversheet (next tab) and attach supporting documentation as required.

Infill-Supporting		OR	Regional Blueprint		If claiming Infill-Supporting, provide name/address of at least one infill development and status: University Village Apartments, located on previous Fort Ord developed land, located at 301 9th Street, directly across 9th Street from the park site.
NO	YES		NO	YES	
<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

Will the Park be located within a Disadvantaged Community, as described in Section 106(D)? \* Please note: to receive bonus funds the application must include supporting documentation.

YES	NO	See attached US Census map showing Tract 0141.02 is in a Qualified Census Tract:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Will the Park be located within a Park-Deficient Community, as described in Section 106(E)? \* Please note: to receive bonus funds the application must include supporting documentation.

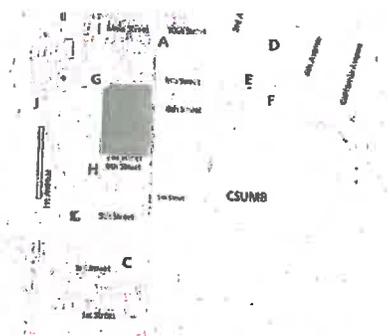
YES	NO
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Cost Breakdown and Other Funding Sources				
Project Cost				
Subproject	Estimated Cost		Subproject	Estimated Cost
Parking and site circulation	\$446,000.00		Tennis and Volleyball courts	\$184,000.00
Site Furniture and Hydroseeding	\$381,000.00		Sports Center Improvements	\$385,750.00
Stadium Seating (amphitheater)	\$110,000.00		Sports Fields	\$2,724,000.00
<b>Total Project Cost:</b>				\$3,735,750.00

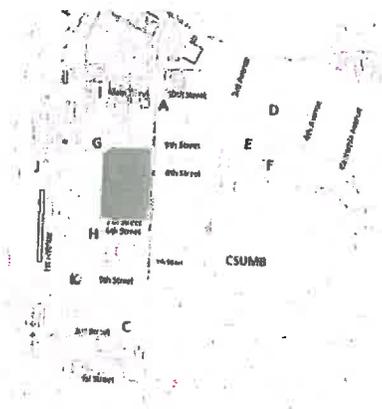
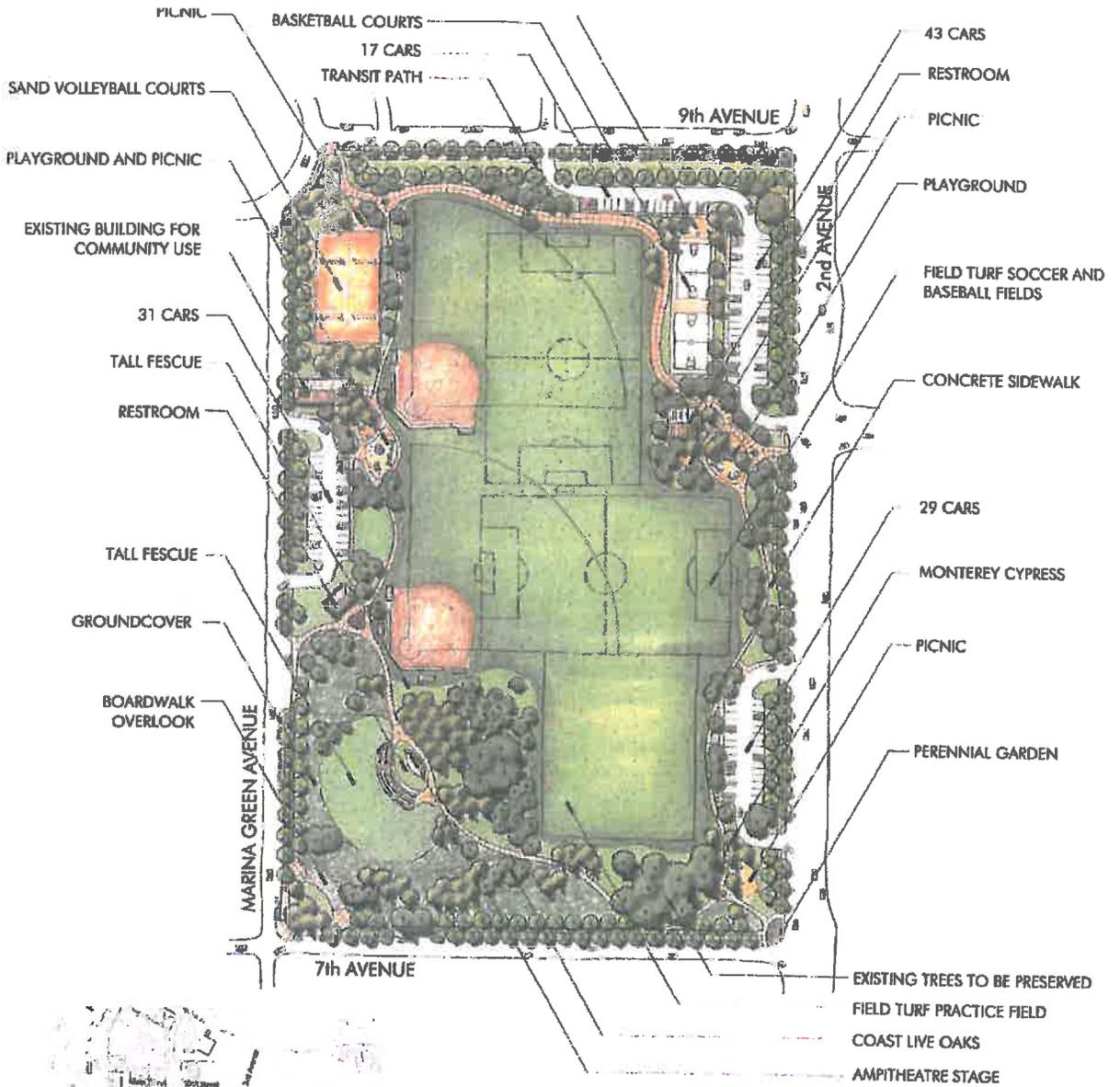
Other Funding Sources				
Name of Source	Dollar Amount		Name of Source	Dollar Amount
(specific plan developer)	\$3,000,000.00			
NPS Activity Fund	\$18,045			
<b>Total Other Funds:</b>				\$3,018,045.00

\* Applicable Bonus Funds as detailed in Section 106 of the Parks and Recreation Program Application

PARK SYSTEM DESIGN CONCEPT OPTION A



PARK SYSTEM DESIGN CONCEPT OPTION B





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July 27, 2015

Item No: **11d**

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting  
of August 5, 2015

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2015-,  
AUTHORIZING ACCEPTANCE OF STATE OF CALIFORNIA  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
STANDARD AGREEMENT NO. 14-HRPP-9218 IN THE AMOUNT OF  
\$456,550 AND UPDATING RESOLUTION FOR HOUSING-RELATED  
PARKS PROGRAM GRANT, INCREASING APPROPRIATIONS IN FUND  
62, AUTHORIZING FINANCE DIRECTOR TO MAKE NECESSARY  
ACCOUNTING AND BUDGETARY ENTRIES AND AUTHORIZING CITY  
MANAGER TO EXECUTE ALL DOCUMENTS ON BEHALF OF THE CITY  
SUBJECT TO FINAL REVIEW AND APPROVAL BY THE CITY  
ATTORNEY, PROVIDE ADDITIONAL DIRECTION TO STAFF  
REGARDING THE EXPENDITURE OF THE GRANT.**

**REQUEST:**

It is requested that the City Council consider:

1. Adopting Resolution Nos. 2015-, authorizing acceptance of Standard Agreement No. 14-HRPP-9218 in the amount of \$456,550 and updating resolution for Housing-Related Parks Program Grant from the State of California Department of Housing and Community Development;
2. Increasing appropriations in Fund 62 in the amount of \$456,550;
3. Authorizing Finance Director to make necessary accounting and budgetary entries, and;
4. Authorizing City Manager to execute all documents on behalf of the City subject to final review and approval by the City Attorney.
5. Provide additional direction to staff regarding the expenditure of the \$456,550.

**BACKGROUND:**

The State of California Department of Housing and Community Development (Department) issued a Notice of Funding Availability dated October 2, 2013 (NOFA), under its Housing-Related Parks (HRP) Program.

At the regular meeting of February 19, 2014, the City Council adopted Resolution No. 2014-09, approving submittal of an application to the Department for a third round of the HRP Program to construct affordable rental housing in the University Village Apartments Project, authorizing Finance Director to make necessary accounting and budgetary entries, and authorizing City Manager or his designee to execute all required documents subject to final review and approval by the City Attorney.

The grant application project summary included the 17.6-acre National Park Service conveyance site that accommodates the sports center (Water City Roller Hockey) as well as abandoned military barracks of the Former Fort Ord. The Parks and Recreation Master Plan (2005) and the Dunes on Monterey Bay Specific Plan (2005) outline its use and improvement as a community park with multiple sports fields (including soccer, baseball) tennis and volleyball courts as well as children's play areas area. ("EXHIBIT C") The estimated cost for all of the capital project improvements was \$4,210,750.

The City of Marina received partial funding and Standard Agreement 14-HRPP-9218 in the amount of \$456,550 was executed on February 3, 2015. An updated resolution affirming the exact amount of the award is required.

The grant sunsets on June 30, 2016, and all funds requests must be submitted to the Department no later than April 30, 2016. In order to meet the timelines established by this grant, the City of Marina must move forward immediately with the improvements for the Community Park.

**ANALYSIS:**

Staff is requesting that the City Council take two actions:

- 1) Approve the updated Resolution for the \$456,550;
- 2) Give direction to staff on the expenditure of these funds.

In accordance with “Exhibit E” of Standard Agreement 14-HRPP-9218, the City of Marina is required to submit to the Department an approved acceptable updated resolution authorizing the exact grant award amount encumbered by the Standard Agreement, which is \$456,550. The Department has provided to the City of Marina the required standard resolution template, which cannot be altered or amended.

Two resolutions are attached. (“**EXHIBIT A**”) reflects City standard language as indicated below. (“**EXHIBIT B**”) is from the State of California, which cannot be altered and does not include items 1-4 below.

1. Adopting Resolution Nos. 2015-, authorizing acceptance of Standard Agreement No. 14-HRPP-9218 in the amount of \$456,550 and updating resolution for Housing Related Parks Program Grant from the State of California Department of Housing and Community Development;
2. Increasing appropriations in Fund 62 in the amount of \$456,550;
3. Authorizing Finance Director to make necessary accounting and budgetary entries, and;
4. Authorizing City Manager to execute all documents on behalf of the City subject to final review and approval by the City Attorney.

As mentioned above, the current estimates to complete the overall park improvements are estimated to be over \$4 million dollars – this includes: deconstruction of the majority of existing buildings on site; potential rehabilitation of Water City Roller Hockey building, old pool, white church, and other usable buildings; construction of community park, multiple sports fields, trails, parking lots, restrooms, amphitheater and other recreation facilities.

To meet the expenditure timelines of the grant and since we do not have any finalized plans for development of the park, realistically there are three options for the City Council to consider. (“**EXHIBIT D**”) shows the area of land where the Community Park is planned.

1. Stabilization of the Water City Roller Hockey, old pool, and white church buildings. This would primarily include new roofing for each structure, painting and repairing the outside walls, and replacing or repairing broken windows and doors. This would be similar to the stabilization project of the Marina Equestrian Center buildings. Staff is currently getting cost estimates and will have these available at the Council meeting on Wednesday. (We will be meeting on-site at the Water City Roller Hockey building prior to the Council meeting at 5:30 to look at these three buildings.)

2. Demolition of the Water City Roller Hockey, old pool and white church buildings.
3. Leave the Water City Roller Hockey, old pool, and white church buildings as is and begin demolition of the Army barracks buildings.

Concurrently with this project, staff recommends that the City Council consider hiring a Landscape Park Architect to work with staff and the Recreation and Cultural Services Commission to develop final plans for park and trail development of the National Park Service (NPS) properties at both this site and Marina Equestrian Center.

**FISCAL IMPACT:**

Should the City Council approve this request, appropriate budgetary entries and/or appropriations will be necessary:

Expenditures:

Expenditures will be recorded in City Capital Projects, Fund No. 62, Account No. TBD, in the amount of \$456,550.

Revenue:

Grant – 14-HRPP-9218, City Capital Projects, Fund No. 62, Account No. TBD, increase appropriation in the amount of \$456,550.

**CONCLUSION:**

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

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Marilyn Lidyoff  
Economic Development Coordinator  
City of Marina

**REVIEWED/CONCUR:**

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Layne P. Long  
City Manager  
City of Marina