

RESOLUTION NO. 2015-105

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA  
RECEIVING UPDATED INFORMATION REGARDING THE 2015 DESIGNATED  
AIRPORT IMPROVEMENT PROGRAM (AIP) PROJECT – FENCE REPLACEMENT AT  
THE MARINA MUNICIPAL AIRPORT, AUTHORIZING ACCEPTANCE OF A FEDERAL  
AVIATION ADMINISTRATION (FAA) GRANT IN THE AMOUNT OF \$1,125,725,  
AUTHORIZING STAFF TO APPLY FOR AND ACCEPT A STATE OF CALIFORNIA  
(CALTRANS) MATCH GRANT IN THE AMOUNT OF UP TO \$56,286, INCREASING  
APPROPRIATIONS IN THE FY 2015-16 AIRPORT ENTERPRISE FUND AND AIRPORT  
CAPITAL PROJECT FUND BUDGETS FOR THE CITY PARTICIPATION IN THE  
AMOUNT OF \$68,795, WITH A TOTAL CITY PARTICIPATION OF UP TO \$125,081 IN  
THE EVENT CALTRANS DOES NOT FULLY PARTICIPATE, AUTHORIZING FINANCE  
DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES AND  
AUTHORIZING CITY MANAGER TO EXECUTE THE REFERENCED GRANT  
APPLICATION AND GRANTS

WHEREAS, at a regular meeting of December 17, 2014, the Public Works Commission adopted Resolution No. 2014-10, recommending City Council accept revised Ten (10) Year Capital Improvement Plan (CIP) for State Department of Transportation grant funded airport improvement projects and the revised Five (5) Year Airport Capital Improvement Plan (ACIP) for federal Aviation Administration (FAA) grant funded airport improvement projects and submission of a grant application to the FAA for the designated 2015 project at the Marina Municipal Airport, and;

WHEREAS, at a regular meeting of February 3, 2015, the City Council adopted Resolution No. 2015-14, accepting and authorizing submission of the revised Ten (10) Year Capital Improvement Plan (CIP) for State Department of Transportation grant funded airport improvement projects and the revised Five (5) Year Airport Capital Improvement Plan (ACIP) for federal Aviation Administration (FAA) grant funded airport improvement projects and submission of a grant application to the FAA for the designated 2015 project at the Marina Municipal Airport, and;

WHEREAS, in February 2015, based on the approved ACIP and FAA direction of available funding, the fence replacement project was being contemplated in multiple phases (“**EXHIBIT A**”), and;

WHEREAS, in April 2015, the FAA identified additional funding availability encouraging the City to pursue the entire fence and access control project as one single, one year/one grant, effort. At present, the budget for the entire fence replacement project, based on the completed contract documents, ready for bidding, is \$995,000 and with 10% contingency is \$1,094,500, and;

WHEREAS, through approval of the Ten (10) Year CIP and the Five (5) Year ACIP in December and January, the Public Works Commission and the City Council approved the City’s commitment for the fence replacement effort in its entirety. The current approach, encouraged by the FAA, will condense the fence replacement project from a multi-year effort into a one year / one grant effort, and;

WHEREAS, at a regular meeting of July 21, 2015, the City Council adopted Resolution No. 2015-90, accepting the construction contract documents and authorizing staff to proceed with the public bidding process, and; authorizing preparation and submission of a revised grant application to the Federal Aviation Administration (FAA) based on bids received, and; authorizing preparation and submission of a State of California (Caltrans) match grant based on a proportional amount of the federal grant application, and; authorizing the City Manager to execute the referenced grant applications for the 2015 designated project – Fence Replacement, at Marina Municipal Airport. In adopting this resolution, the City Council reaffirmed the City’s commitment for the fence replacement effort in a single, one year/one grant effort, and;

WHEREAS, on August 24, 2015, three sealed bids were received, opened and publicly read for the project. Based on the apparent responsive and responsible low bid, the entire fence project budget is \$1,250,806. Based on the total project budget, the FAA grant amount is \$1,125,725 (90%), Caltrans match amount is up to \$56,286 (5% of federal amount) and the City participation is \$68,795 (balance), with a total City participation of up to \$125,081, in the event Caltrans does not fully participate, and;

WHEREAS, on August 25, 2015, the bid results were provided to FAA. Upon review, FAA concurred with the increased project costs and subsequent increased FAA Grant amount, and;

WHEREAS, on August 26, 2015, as authorized by Resolution No. 2015-90, staff submitted the executed revised grant application to the FAA (“**EXHIBIT B**”), and;

WHEREAS, the Perimeter Fence and Access Control Improvements project will enhance security and safety at Marina Airport, bringing the perimeter security component up to current FAA standards, and;

WHEREAS, the improvement is on the current Airport Capital Improvement Plan (ACIP) on file with FAA, and on the current Capital Improvement Program (CIP) on file with Caltrans, Division of Aeronautics. FAA funding is now at ninety percent (90%) for eligible airport improvements. Caltrans, Division of Aeronautics funding, when available, is five percent (5%) of the federal grant amount, and;

WHEREAS, the total project cost based on the low bid received is \$1,250,806, and;

WHEREAS, Based on the total project budget, the FAA grant amount is \$1,125,725 (90%), Caltrans match amount is up to \$56,286 (5% of federal amount) and the City participation will be \$68,795 (balance), with a total City participation of up to \$125,081, in the event Caltrans does not fully participate, and;

WHEREAS, for the City participation amount of \$68,795 up to \$125,081, it will be necessary to increase appropriations in the FY 2015-16 Budget Airport Enterprise Fund 55, Operations Department 300, Interfund Transfer 2015 Perimeter Fence Replacement, Account No. 55.300.69160-0404 and FY 2015-16 Budget Marina Municipal Airport Capital Projects Fund 60, Department 404 2015 Perimeter Fence Replacement, Interfund Transfer In –Fund 55 Airport Operations, Account No. 60.404.59155, and;

WHEREAS, for the FY 2015-16 Budget, the existing appropriation for the two aforementioned accounts is \$54,000. An additional appropriation from Airport Enterprise Fund 55 unallocated fund balance of \$14,795 up to \$71,081, dependent upon the level of grant match participation by Caltrans, will be necessary.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina does hereby:

1. Receive updated information regarding the 2015 Designated Airport Improvement Program (AIP) Project – Fence Replacement at the Marina Municipal Airport, and;
2. Authorize acceptance of a Federal Aviation Administration (FAA) grant in the amount of \$1,125,725, and;

3. Authorize staff to apply for and accept a State of California (Caltrans) match grant in the amount of up to \$56,286, and;
4. Increase appropriations in the FY 2015-16 Airport Enterprise Fund and Airport Capital Project Fund budgets for the City participation in the amount of \$68,795, with a total City participation of up to \$125,081 in the event Caltrans does not fully participate, and;
5. Authorize Finance Director to make necessary accounting and budgetary entries, and;
6. Authorize City Manager to execute the referenced grant application and grants.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on the 1st day of September 2015, by the following vote:

AYES: Council Members: Amadeo, Brown, Morton, O'Connell, Delgado

NOES: Council Members: None

ABSENT: Council Members: None

ABSTAIN: Council Members: None

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Bruce C. Delgado, Mayor

ATTEST:

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Anita Sharp, Deputy City Clerk

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting  
of September 1, 2015

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2015-, RECEIVING UPDATED INFORMATION REGARDING THE 2015 DESIGNATED AIRPORT IMPROVEMENT PROGRAM (AIP) PROJECT – FENCE REPLACEMENT AT THE MARINA MUNICIPAL AIRPORT, AUTHORIZING ACCEPTANCE OF A FEDERAL AVIATION ADMINISTRATION (FAA) GRANT IN THE AMOUNT OF \$1,125,725, AUTHORIZING STAFF TO APPLY FOR AND ACCEPT A STATE OF CALIFORNIA (CALTRANS) MATCH GRANT IN THE AMOUNT OF UP TO \$56,286, INCREASING APPROPRIATIONS IN THE FY 2015-16 AIRPORT ENTERPRISE FUND AND AIRPORT CAPITAL PROJECT FUND BUDGETS FOR THE CITY PARTICIPATION IN THE AMOUNT OF \$68,795, WITH A TOTAL CITY PARTICIPATION OF UP TO \$125,081 IN THE EVENT CALTRANS DOES NOT FULLY PARTICIPATE, AUTHORIZING FINANCE DIRECTOR TO MAKE NECESSARY ACCOUNTING AND BUDGETARY ENTRIES AND AUTHORIZING CITY MANAGER TO EXECUTE THE REFERENCED GRANT APPLICATION AND GRANTS**

**REQUEST:**

It is requested that the City Council consider:

1. Adopting Resolution No. 2015- , receiving updated information regarding the 2015 Designated Airport Improvement Program (AIP) Project – Fence Replacement at the Marina Municipal Airport, and;
2. Authorizing acceptance of a Federal Aviation Administration (FAA) grant in the amount of \$1,125,725, and;
3. Authorizing staff to apply for and accept a State of California (Caltrans) match grant in the amount of up to \$56,286, and;
4. Increasing appropriations in the FY 2015-16 Airport Enterprise Fund and Airport Capital Project Fund budgets for the City participation in the amount of \$68,795, with a total City participation of up to \$125,081 in the event Caltrans does not fully participate, and;
5. Authorizing Finance Director to make necessary accounting and budgetary entries, and;
6. Authorizing City Manager to execute the referenced grant application and grants.

**BACKGROUND:**

At a regular meeting of December 17, 2014, the Public Works Commission adopted Resolution No. 2014-10, recommending City Council accept revised Ten (10) Year Capital Improvement Plan (CIP) for State Department of Transportation grant funded airport improvement projects and the revised Five (5) Year Airport Capital Improvement Plan (ACIP) for Federal Aviation Administration (FAA) grant funded airport improvement projects and submission of a grant application to the FAA for the 2015 designated AIP project at the Marina Municipal Airport.

At a regular meeting of February 3, 2015, the City Council adopted Resolution No. 2015-14, accepting and authorizing submission of the revised Ten (10) Year Capital Improvement Plan (CIP) for State Department of Transportation grant funded airport improvement projects and the revised Five (5) Year Airport Capital Improvement Plan (ACIP) for Federal Aviation Administration (FAA) grant funded airport improvement projects and submission of a grant application to the FAA for the 2015 designated AIP project at the Marina Municipal Airport.

In February 2015, based on the approved ACIP and FAA direction of available funding, the fence replacement project was being contemplated in multiple phases (“**EXHIBIT A**”).

In April 2015, the FAA identified additional funding availability encouraging the City to pursue the entire fence and access control project as one single, one year/one grant, effort. At present, the budget for the entire fence replacement project, based on the completed contract documents, ready for bidding, is \$995,000 and with 10% contingency is \$1,094,500.

Through approval of the Ten (10) Year CIP and the Five (5) Year ACIP in December and January, the Public Works Commission and the City Council approved the City’s commitment for the fence replacement effort in its entirety. The current approach, encouraged by the FAA, will condense the fence replacement project from a multi-year effort into a one year / one grant effort.

At a regular meeting of July 21, 2015, the City Council adopted Resolution No. 2015-90, accepting the construction contract documents and authorizing staff to proceed with the public bidding process, and; authorizing preparation and submission of a revised grant application to the Federal Aviation Administration (FAA) based on bids received, and; authorizing preparation and submission of a State of California (Caltrans) match grant based on a proportional amount of the federal grant application, and; authorizing the City Manager to execute the referenced grant applications for the 2015 designated project – Fence Replacement, at Marina Municipal Airport. In adopting this resolution, the City Council reaffirmed the City’s commitment for the fence replacement effort in a single, one year/one grant effort.

On August 24, 2015, three sealed bids were received, opened and publicly read for the project. Based on the apparent responsive and responsible low bid, the entire fence project budget is \$1,250,806. Based on the total project budget, the FAA grant amount is \$1,125,725 (90%), Caltrans match amount is up to \$56,286 (5% of federal amount) and the City participation is \$68,795 (balance), with a total City participation of up to \$125,081, in the event Caltrans does not fully participate.

On August 25, 2015, the bid results were provided to FAA. Upon review, FAA concurred with the increased project costs and subsequent increased FAA Grant amount.

On August 26, 2015, as authorized by Resolution No. 2015-90, staff submitted the executed revised grant application to the FAA (“**EXHIBIT B**”).

**ANALYSIS:**

The Perimeter Fence and Access Control Improvements project will enhance security and safety at Marina Airport, bringing the perimeter security component up to current FAA standards. Originally conceived as a multi-year effort, staff has been greatly encouraged at the FAA’s offer and continued support to pursue the project in one undertaking.

The improvement is on the current Airport Capital Improvement Plan (ACIP) on file with the FAA, and on the current Capital Improvement Program (CIP) on file with Caltrans, Division of Aeronautics. FAA funding is now at ninety percent (90%) for eligible airport improvements. Caltrans, Division of Aeronautics funding, when available, is five percent (5%) of the federal grant amount.

Staff's ability to gain authorization at this time for acceptance of the federal grant and submission and acceptance of the state grant will streamline and facilitate the grant procurement process, providing greater assurance for meeting deadlines.

**FISCAL IMPACT:**

Should the City Council approve this request, the total project cost based on the low bid received is \$1,250,806.

Based on the total project budget, the FAA grant amount is \$1,125,725 (90%), Caltrans match amount is up to \$56,286 (5% of federal amount) and the City participation is \$68,795 (balance), with a total City participation of up to \$125,081, in the event Caltrans does not fully participate.

For the City participation amount of \$68,795 up to \$125,081, it will be necessary to increase appropriations in the FY 2015-16 Budget Airport Enterprise Fund 55, Operations Department 300, Interfund Transfer 2015 Perimeter Fence Replacement, Account No. 55.300.69160-0404 and FY 15-16 Budget Marina Municipal Airport Capital Projects Fund 60, Department 404 2015 Perimeter Fence Replacement, Interfund Transfer In –Fund 55 Airport Operations, Account No. 60.404.59155.

For the FY 2015-16 Budget, the existing appropriation for the two aforementioned accounts is \$54,000. An additional appropriation from Airport Enterprise Fund 55 unallocated fund balance of \$14,795 up to \$71,081, dependent upon the level of grant match participation by Caltrans, will be necessary.

**CONCLUSION:**

This request is submitted for City Council consideration and possible action.

Respectfully submitted,

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Jeff Crechriou  
Airport Services Manager  
City of Marina

**REVIEWED/CONCUR:**

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Layne Long  
City Manager  
City of Marina