

RESOLUTION NO. 2015-116

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARINA  
ACCEPTING MARINA PLANNING COMMISSION 2014 ANNUAL REPORT  
AND PROPOSED 2015 GOALS WITH ATTACHED SUPPLEMENTARY  
LETTER

WHEREAS, the City of Marina Municipal Code requires each of the City's Commissions to prepare an annual report of accomplishments of the past year and listing of goals for the next year, and;

WHEREAS, as required by MMC Section 2.12.130(b), each year it is the responsibility of the Planning Commission to provide the City Council with a report outlining their accomplishments from the previous year and proposed goals for the coming year, and;

WHEREAS, at the regular meeting of September 10, 2015, the Planning Commission received the 2014 Annual Report and proposed 2015 Goals and asked that the item be brought back to the following meeting to allow the Planning Commission to review and finalize a draft supplementary letter to be transmitted to City Council along with the report, and;

WHEREAS, on September 24, 2015, the Commission reviewed, revised and finalized the draft letter and adopted Resolution No. 2015-05 recommending that City Council receive Planning Commission's 2014 Annual Report and Proposed 2015 Goals, including the supplementary letter, and;

WHEREAS, staff has prepared a draft Planning Commission 2014 Annual Report and proposed 2015 Goals for Planning Commission review and comment ("**EXHIBIT A**") and the letter is also attached ("**EXHIBIT B**"), both for City Council review, accept and file.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Marina hereby:

1. Receives the Planning Commission 2014 Annual Report and proposed 2015 Goals, with the attached supplementary letter.

PASSED AND ADOPTED by the City Council of the City of Marina at a regular meeting duly held on October 6, 2015 by the following vote:

AYES: COUNCIL MEMBERS: Amadeo, Brown, Morton, Delgado

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: O'Connell

ABSTAIN: COUNCIL MEMBERS: None

---

Bruce C. Delgado, Mayor

ATTEST:

---

Anita Sharp, Deputy City Clerk

## EXHIBIT A

### ***MARINA PLANNING COMMISSION 2014 ANNUAL REPORT AND PROPOSED 2015 GOALS***

#### ***Marina Planning Commission Accomplishments for 2014***

- Cal-Am Slant Test Well public hearing
- Local Coastal Program reformat
- Hampton Inn (120 Reservation Road) Conditional Use Permit/Design Review
- Ross Roofing (Neeson Road) Conditional Use Permit
- LDS Church Conditional Use Permit/Design Review/FORA Consistency
- Marriot Springhill Suites (2<sup>nd</sup> Avenue) Design Review/FORA Consistency/Liquor License
- Valero Liquor License (416 Reservation Rd.)

#### ***Planning Commission Advisory Board & Committee:***

##### ***Site and Architectural Design Review Board Actions:***

- Light & Motion (711 Neeson Rd.) amended Site and Landscape Plans
- LDS Church (3<sup>rd</sup> & Hayes) Design Review
- Hampton Inn (120 Reservation Rd.) Design Review
- Church of Christ (219 Cypress Ave.) Sign Permit
- Sinclair (3044 Del Monte Blvd.) Sign Permit
- Dunes Shopping Center Landscape plans
- 3033-3039 Marina Drive Design Review
- Marriott Springhill Suites Design Review
- Mast Realty (3114-3116 Del Monte Blvd.) Master Sign Program

##### ***Tree Committee Advisory Actions:***

- CHISPA Tree Removal Permit (additional trees) 3098 DeForest Road
- The Promontory at CSUMB (additional trees)
- Marina Townhomes (3033-3039 Marina Dr.) Tree Removal
- Dunes Housing Tree Removal Permit

#### ***Marina Planning Commission Goals for 2015***

- Continue education programs
- State Mandated Housing Element of the General Plan
- Conditional Use Permit 940 2<sup>nd</sup> Ave for Radio Tower at BLM
- Dunes Preserve ADA Access (Monterey Regional Parks District) Coastal Development Permit
- Marina Beach Townhomes Specific Plan and environmental document
- Marina Dunes RV Park Coastal Development Permit
- Airport Business Park Specific Plan & EIR with UCMBEST
- Veterans Transition Center (71 units housing on Hayes Circle
- Promontory II Entitlements
- New Corporation Yard Entitlements
- Monterey Peninsula Water Supply Project Coastal Development Permit and environmental document (anticipated in November)

## EXHIBIT B

September 24, 2015

Honorable Bruce Delgado, Mayor  
Members Marina City Council  
City Manager

The City of Marina Planning Commission would like to express appreciation for city planning staff and to alert council of the serious staff shortages in the planning services area. Since 2000 the City of Marina has enjoyed expert planning by well qualified staff. Proper strategic planning is the foundation for solid financial growth and economic stability. Investments flow into cities that can demonstrate a well-planned future and planning services provides that essential role to our city.

However, in recent years due to the national economic downturn and our own local recession the city has been forced to reduce staffing in all areas. A particularly hard hit but vital area has been in the planning services area. The Planning Commission urges council to first consider planning services staffing when funding becomes available.

As you are well aware a significant number of revenue producing projects are making their way through our city planning process. Some of these projects hold the potential to dramatically increase the current city general fund revenues. However current staffing levels may prevent many of these projects from moving along quickly in our process.

Thank you for your attention to this matter and the commission looks forward to helping our city realize its bright future.

Sincerely,

David Burnett, Chair  
Margaret Davis, Vice Chair  
Virgil Piper, Commissioner  
Kathy Biala, Commissioner  
Adam Urrutia, Commissioner  
Tim Ledesma, Commissioner

September 29, 2015

Item No. **8j(2)**

Honorable Mayor and Members  
of the Marina City Council

City Council Meeting  
of October 6, 2015

**CITY COUNCIL CONSIDER ADOPTING RESOLUTION NO. 2015-  
ACCEPTING MARINA PLANNING COMMISSION 2014 ANNUAL  
REPORT AND PROPOSED 2015 GOALS WITH ATTACHED  
SUPPLEMENTARY LETTER**

**REQUEST:**

It is requested that the City Council:

1. Consider adopting Resolution No. 2015- recommending City Council receive the Planning Commission 2014 Annual Report and proposed 2015 Goals, and the attached supplementary letter.

**BACKGROUND:**

As required by MMC Section 2.12.130(b), each year it is the responsibility of the Planning Commission to provide the City Council with a report outlining their accomplishments from the previous year and proposed goals for the coming year.

At the regular meeting of September 10, 2015, the Planning Commission received the 2014 Annual Report and proposed 2015 Goals and asked that the item be brought back to the following meeting to allow the Planning Commission to review and finalize a draft supplementary letter prepared by Chair Burnett and Commissioner Ledesma to be transmitted to City Council along with the report. On September 24, 2015, the Commission reviewed, revised and finalized the draft letter and adopted Resolution No. 2015-05 recommending that City Council receive the Planning Commission's 2014 Annual Report and Proposed 2015 Goals, including the supplementary letter.

**ANALYSIS:**

The Planning Commission is a seven (7) member advisory body appointed by the City Council and charged with reviewing for conformance with law and City policy all land use developments, elements of the General Plan, City ordinances and other plans and programs requiring discretionary approval within the City of Marina.

Staff has prepared a the Planning Commission 2014 Annual Report and proposed 2015 Goals for City Council review and comment (“**EXHIBIT A**”). The letter is also attached (“**EXHIBIT B**”).

**FISCAL IMPACT:**

None

**CONCLUSION:**

The request is submitted for City Council consideration and possible action.

Respectfully submitted,

---

Judy Paterson  
Administrative Assistant II, Planning Services  
City of Marina

**REVIEWED/CONCUR:**

---

Theresa Szymanis, AICP, CTP  
Acting Director, Community Development Department  
City of Marina

---

Layne P. Long  
City Manager  
City of Marina