



MINUTES

Thursday, January 14, 2016

6:30 P.M.

REGULAR MEETING
PLANNING COMMISSION

Council Chambers
211 Hillcrest Avenue
Marina, California

1. CALL TO ORDER

Chair Burnett called the meeting to order at 6:30 p.m.

2. ROLL CALL & ESTABLISHMENT OF QUORUM

Members Present:

Katherine Biala, David Burnett, Margaret Davis, Tim Ledesma, Virgil Piper, Adam Urrutia

3. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

4. SPECIAL ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR:

5. CONSENT AGENDA:

a. None

6. PUBLIC HEARINGS:

It is requested that the Planning Commission:

1. Open a public hearing, take any testimony from the public, and consider:

2. Adopting Resolution No. 2016- , approving Conditional Use Permit UP 2015-09 to allow a school use of a ±1,482 square-foot tenant space in the UC MBEST Center located at 3180 Imjin Road, Suite 153 (APN 031-111-027), subject to conditions.

Mr. Meek gave a staff report. Following questions by the Commission including ADA accessibility, parking and class sizes, the public hearing was opened.

Steve Matarazzo, representing the UC MBEST Center described the proposed use for the school was consistent with the University's goals.

Tara Bevington, Director of Second Start answered questions about class size and student to staff ratio. She indicated that they were licensed for up to 12 students but that parking restrictions of the lease limited the class size to 9 students and 4 staff members as noted in Condition #1 of the Use Permit.

The public hearing was closed.

Commissioner Urrutia made a motion to adopt the resolution approving the Conditional Use Permit, with a modification to Condition #1 to read: **Class Size and Occupancy Limit:** The school use of suite 153 (±1,482-square-feet) shall be limited to a maximum class size of twelve (12) students, and maximum occupancy shall not exceed eighteen (18) persons, including up to six (6) staff persons, subject to lease arrangements between Second Start Learning Disabilities Programs, Inc., and UC MBEST.

The motion was seconded by Vice Chair Davis and passed by a 6-0-0-0 vote.

7. OTHER ACTION ITEMS:

- a. None

8. COMMISSIONERS AND STAFF INFORMATIONAL REPORTS:

Staff and Commissioners reported on:

- a. City Council, Design Review Board, Tree Committee and other meetings of note.
- b. Upcoming items scheduled for future meetings.
- c. Ad Hoc Committee

Commissioners had a lengthy discussion of scheduling special meetings.

9. CORRESPONDENCE:

- a. None

10. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

ATTEST:

David Burnett, Chair

Judy Paterson, Admin. Assistant II

DATE